

# Petroleum Accountants' Society of San Antonio (PASSA)

2022 - 2023 Officers:

Kirk Foreman, President

Dan Hodgson, V. President

Dawn Rouquette, Treasurer

Bianca Frields, Secretary

Sandra Hoggard, Scholarship Chair



## PASSA Scholarship Program

The Petroleum Accountants' Society of San Antonio (PASSA) will offer up to \$7,500 in scholarship funds for the 2023 - 2024 academic year.

*The Mission of the PASSA Scholarship Program is to help those students seeking a career in accounting obtain their goals through higher education.*

Applicants are selected based on financial need, community service participation, evidence of leadership and citizenship and academic record (minimum 3.0 GPA).

Scholarship recipients will be awarded a \$3,000, \$2,500 or \$2,000 to be used for “qualified tuition and related expenses” for the 2023 - 2024 academic year

Rules and guidelines:

1. Applicant must be enrolled full-time in a four-year accredited college or university.
2. Applicant must have completed their freshman year of college (24 hours) with a 3.0 GPA and must be in good standing.
3. Applicant must be pursuing a bachelor's or master's degree in accounting.
4. Applicant must fill out and submit a completed application.
5. Applicant must provide an official transcript(s) from colleges or universities attended.
6. Applicant must provide a letter of recommendation from a professor, a counselor, or a community/club leader.
7. Applicant must write a short essay (500-700 words). This essay should include their personal and family background, financial need, and future career plans.
8. Each scholarship recipient will be selected by the PASSA Executive Committee.

9. The following criteria will be considered in selecting each scholarship recipient: academic standing, personal circumstances, participation in school/community activities, letter of recommendation, and completion of essay and application. The committee will also consider the application for neatness, spelling and grammar, and the ability to follow instructions.
10. Each scholarship recipient and their designated counselor will be notified of the scholarship award by the PASSA Scholarship Committee Chair. The notification will be by letter sent by mail.
11. Each scholarship award will be remitted directly to the College or University by August 01, 2023.
12. Each scholarship recipient and parent(s) will be invited as guests to attend a future PASSA bi-monthly meeting held at the Petroleum Club of San Antonio, where the scholarship will be officially announced to members.
13. Applicants must use the scholarship for qualified tuition and related expenses (tuition and fees, books, supplies, and equipment required for courses of instruction at an educational organization). According to the IRS (2018 instruction Form-1099 MISC, page 2 which references scholarships) and the 26 U.S. Code §117, “qualified scholarships” do not need to be reported to the IRS on any form. However, scholarship grants that are paid for teaching, research, or other services as a condition for receiving the grant are considered wages and must be reported on Form W-2.
14. The scholarships awarded are not renewable.

To be considered, each applicant must complete an essay and application and submit them along with the official college transcript(s) and letter of recommendation to the address mentioned below.

**Applications must be received by May 31, 2023, to be considered - NO EXCEPTIONS.**

**PASSA Scholarship Committee  
c/o Sandra Hoggard  
14 Dallari Ct.  
San Antonio, Texas  
78216**

Please follow directions carefully. Failure to do so may result in disqualification. PASSA and the scholarship committee reserve the right to change and amend all rules and guidelines without notice at any time deemed necessary. For more information or questions, please contact Sandra Hoggard at 210-626-4114 or send her at Email: [skhoggard@marathonpetroleum.com](mailto:skhoggard@marathonpetroleum.com)

**Petroleum Accountants' Society of  
San Antonio**



Fall 2023 Scholarship Application

**Applicant Personal Information**

|                      |                        |                  |          |                |
|----------------------|------------------------|------------------|----------|----------------|
| <b>Full Name:</b>    | Last                   | First            | M.I.     | <b>Suffix:</b> |
| <b>Home Address:</b> | Street Address         | Apartment/Unit # |          |                |
|                      | city                   | State            | ZIP Code |                |
| <b>Telephone:</b>    | <b>E-mail Address:</b> |                  |          |                |

**Financial Need**

|                                       |   |
|---------------------------------------|---|
| <b>Total Annual Household Income:</b> | <b>Estimated Annual College Related Expenses:</b> |
|---------------------------------------|---|

**How are you currently paying for college:**

**Work/Community Service**

Please list below any work experience, volunteering, and community service activities

| <u>Dates (To/From)</u> | <u>Employer/Volunteer Activity</u> | <u>Job Title/Activity Role</u> | <u>Responsibilities</u> |
|------------------------|------------------------------------|--------------------------------|-------------------------|
|                        |                                    |                                |                         |
|                        |                                    |                                |                         |
|                        |                                    |                                |                         |
|                        |                                    |                                |                         |
|                        |                                    |                                |                         |
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|                        |                                    |                                |                         |

|   |                        |
|---|------------------------|
| <b><u>Extracurricular Activities:</u></b> | <b><u>Hobbies:</u></b> |
|   |                        |
|   |                        |
|   |                        |

**Essay**

Please include a separate 500–700-word essay about yourself, your goals, why you want to receive this scholarship, and any other personal information that might give the committee a better view of you as a person (attach below).

**Disclaimer and Signature**

I certify that my answers are true and complete to the best of my knowledge.  
If this application leads to a scholarship, I understand that false or misleading information in my application may result in loss of scholarship funding.

|                   |              |
|-------------------|--------------|
| <b>Signature:</b> | <b>Date:</b> |
|-------------------|--------------|

**Petroleum Accountants' Society of  
San Antonio**



**Required Recommendation Form**

The following is the recommendation form required from all Scholarship Applicants. Please have an academic instructor, employer/supervisor, or a community leader complete the form in its entirety. The form should be accompanied by a brief letter of recommendation on letterhead. Recommendations are to be sealed and submitted with the application.

Student Applicant's Name:

In what capacity and how long have you known the applicant?

How firm is the applicant's commitment to his/her proposed field of study?

Using the following corresponding numbers, how would you rate the applicant in the following areas? If you are unable to evaluate an area, please leave it blank.

|                        | 1-Average | 2-Very Good | 3-Excellent |
|------------------------|-----------|-------------|-------------|
| Leadership Initiative  |           |             |             |
| Disciplined Enthusiasm |           |             |             |
| Maturity               |           |             |             |
| Public Speaking        |           |             |             |
| Community Service      |           |             |             |
| Adaptability           |           |             |             |
| On-Time to class       |           |             |             |
| Study Habits           |           |             |             |
| Turning in Assignments |           |             |             |

In no more than 250 words, please attach specific examples of how the applicant has demonstrated the qualities listed above:

Additional comments:

**Evaluating Individuals Information**

Evaluators Name:

Employer:

Title/Position:

E-mail Address:

Telephone:

**Signature**

Signature:

Date: